

VILLAGE OF ASHWAUBENON

JOB DESCRIPTION

I. Position Title: Seasonal Forestry Maintenance (Spring/Fall)

Reports To: Village Forester

II. Job Summary:

Seasonal forestry maintenance employees are responsible for the planting, pruning, watering and general maintenance of trees, shrubs, and flowers in the Village's parks, green spaces, right-of-ways and other municipal facilities under the direction of the Village Forester. Position has a split working season that includes the months of April, May, September, October and November.

III. Duties & Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive and other duties may be required and assigned.

- A. Planting of street and park trees.
- B. Staking, mulching, and watering of newly planted trees.
- C. Raising of park trees to provide clearance.
- D. Installation and maintenance of landscaped beds.
- E. Other duties as assigned.

IV. Knowledge, Skills & Abilities:

- Must be 21 years of age (or a high-school graduate) and possess a valid Wisconsin drivers license with good driving record.
- Ability to communicate effectively with residents and co-workers in a courteous and helpful manner
- Be able to work independently with little or no supervision.
- Ability to lift and maneuver 100 pounds.
- Ability to perform heavy manual labor involving occasional bending, lifting, stooping and climbing.
- Ability to operate vehicles, lawn mowers, small tractors, string trimmers and various hand tools.
- Ability to tolerate working in varying weather conditions.

V. Desirable Training and Experience:

- Knowledge and skill in horticulture and landscaping type work a must.
- Ability to identify various types of trees, shrubs, and flowers.
- Completion of Blood Borne Pathogen Training provided by the Department

VI. General Expectations:

- Demonstrate authority when circumstances warrant. If needed, contact Village Forester for assistance.
- Adhere to the Village's safe work practices as outlined in the Employee Safety Manual
- Personal grooming and dress should be clean in taste, no rips or holes in jeans/pants.